



# CALL FOR APPLICATIONS

Job Title: **SPECTRUM AND FREQUENCY MANAGEMENT EXPERT**

Reference: **003/CEEAC/COM/ATI/DPTEN/SPT/2022**

Application deadline:

Duty station: **Libreville, Gabon**

Type of contract: **Fixed-term contract of three (3) years renewable**

| SITUATION OF THE POST  |   |
|--|---|
| <b>Department</b>  | Spatial Planning and Infrastructure   |
| <b>Division</b>  | Posts, Telecommunications and Digital Economy   |
| <b>Service</b>   | Posts and Telecommunications  |
| <b>Functional Relationships</b>  | <ul style="list-style-type: none"> <li>- Directors, Heads of Service and Experts of the Department</li> <li>- International institutions and organisations in its field and reference institutions in the Member States.</li> </ul> |
| DUTIES OF THE POST   |   |
| <p>The Spectrum and Frequency Management Expert is responsible for the management of frequencies at the borders, the management of the digital transition and the transition of frequencies with innovative technologies, the follow-up of the recommendations of the ATU (African Telecommunications Union) and ITU (International Telecommunications Union) in the field of radiocommunication/spectrum.</p>   |   |
| MAIN RESPONSIBILITIES  |   |
| <ul style="list-style-type: none"> <li>- Participate in the development and monitoring of the Community's implementation of postal and telecommunications policies;</li> <li>- Carry out analysis of the options inherent in the evolution of the information technology environment on the Community's long-term economic development;</li> <li>- Contribute to the promotion of the operationalisation of the results of information technology innovations within the Community;</li> <li>- Monitor technological developments;</li> <li>- Promote and ensure the establishment of a legal framework for the regulation of Posts and Telecommunications within the Community;</li> <li>- Ensure the monitoring and development of telecommunication infrastructures, particularly frequencies within the borders;</li> <li>- Participate in the activities of the ITU radiocommunication and standardisation sectors</li> <li>- Contribute to the realisation of economic and technical studies related to the valorisation of spectrum</li> <li>- Participate in the process of harmonising spectrum management in the region</li> </ul> |   |
| PROFILE REQUIREMENTS   |   |
| <b>Educational Background</b>  | Have a postgraduate degree (5 years of university education) in Telecommunications or related fields.   |

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| <b>Experience</b>               | Have at least 8 years of professional experience at similar levels of responsibility (see Article 13 of the ECCAS Staff Regulations) in the field of telecommunications in a State administration (Ministry, Regulatory Authority, ICT Agency, ...) or in an international or regional organisation (ATU, ITU, ARTAC, ...)  |
| <b>Expertise</b>                | <ul style="list-style-type: none"> <li>- Central Africa and ECCAS member countries;</li> <li>- International institutions and organisations of reference in the field;</li> <li>- Texts, Treaties and legislation on the field of Posts and Telecommunications;</li> <li>- Telecom infrastructures;</li> <li>- Telecom regulation and regulation;</li> <li>- Spectrum / frequencies of telecommunications;</li> <li>- Innovative technologies (Internet of Things, Artificial Intelligence);</li> <li>- Procurement techniques;</li> <li>- Regional integration issues and their policy implications;</li> <li>- Principles of results-based management and project monitoring and evaluation system;</li> <li>- Project planning and management techniques;</li> <li>- Language: English, Spanish, French and Portuguese required.</li> </ul>  |
| <b>Technical Skills</b>         | <ul style="list-style-type: none"> <li>- Have advanced professional and managerial skills;</li> <li>- Ability to design, plan, manage and evaluate large teams where appropriate</li> <li>- Communicate orally and in writing in a multicultural environment;</li> <li>- Establish and maintain effective working relationships with senior officials and technical experts;</li> <li>- Carry out economic studies by processing statistical data;</li> <li>- Produce complex recommendations in a clear and concise style;</li> <li>- Negotiate partnerships with donors, specialised agencies on technical issues</li> <li>- Manage and monitor projects, plans and programmes;</li> <li>- Organise and lead technical meetings with all types of internal and external interlocutors;</li> <li>- Use computer tools: Word, Excel, PowerPoint;</li> <li>- Use data processing tools.</li> </ul> |
| <b>Behavioural Competencies</b> | <ul style="list-style-type: none"> <li>- Results orientation;</li> <li>- Pedagogical skills;</li> <li>- Anticipation;</li> <li>- Ability to analyse and synthesise;</li> <li>- Organisational skills, time management and rigour;</li> <li>- People skills, listening skills and interpersonal skills;</li> <li>- Discretion in handling complex and/or sensitive cases.</li> </ul>   |
| <b>EMPLOYMENT CONDITIONS</b>    |   |
| <b>Remuneration</b>             | <ul style="list-style-type: none"> <li>- Salary and benefits in accordance with the ECCAS salary structure.</li> </ul>  |
| <b>Nationality &amp; gender</b> | <ul style="list-style-type: none"> <li>- Be a national of an ECCAS member state; the overall geographical balance between member states will be taken into account during recruitment;</li> <li>- Female candidates are encouraged to apply.</li> </ul>   |

## APPLICATION DOCUMENTS

- Motivational letter of application;
- Detailed curriculum vitae including full contact details of the applicant (full name, address, telephone, fax, e-mail);
- Citizenship certificate;
- A copy of birth certificate or supplementary judgement in lieu thereof;
- A copy of criminal record (bulletin n°3) not more than three months old;
- Certified copies of academic degrees and diplomas;
- Work certificates and documents attesting to professional references;
- A medical certificate issued by a registered doctor;
- Full identities of three referees who are not related to the applicant and who can attest to the applicant's professional and moral qualities;

The complete file, bearing the reference: **003/CEEAC/COM/ATI/DPTEN/SPT/2022** and the job title « **SPECTRUM AND FREQUENCY MANAGEMENT EXPERT** », must be sent exclusively by e-mail to the following address: [recrutements@ceeac-eccas.org](mailto:recrutements@ceeac-eccas.org).