



# CALL FOR APPLICATIONS

Job Title: **EXPERT IN INTERNAL FINANCIAL RESOURCES MOBILISATION**

Reference: **008/CEEAC/COM/SA/DCMR/SMR/2022**

Application deadline:

Duty station: **Libreville, Gabon**

Type of contract: **Fixed-term contract of three (3) years renewable**

| <b>SITUATION OF THE POST</b>  |   |
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| <b>Department</b>   | Administrative Secretariat  |
| <b>Division</b>   | Cooperation and Resource Mobilisation   |
| <b>Service</b>  | Resource Mobilisation   |
| <b>Functional Relationships</b>   | <ul style="list-style-type: none"><li>- All ECCAS departments/structures</li><li>- Member States, International Organisations and</li><li>- Other Regional Communities</li><li>- Partners and donors</li><li>- Other agencies and the private sector.</li></ul> |
| <b>DUTIES OF THE POST</b>   |   |
| The role of the Expert in Regional Financial Resources Mobilisation is to identify instruments and measures that can significantly stimulate the mobilisation of resources for the financing of regional integration in Central Africa.   |   |
| <b>MAIN RESPONSIBILITIES</b>  |   |
| <ul style="list-style-type: none"><li>- Monitor the implementation and update as necessary the ECCAS external resource mobilisation and management strategy</li><li>- Formulate resource mobilisation action plans and support their implementation</li><li>- Initiate and instruct all regional and sectoral resource mobilisation actions</li><li>- Set up a system for managing and monitoring funding requests</li><li>- Put in place measures to meet the growing demands of contributing States in terms of transparency, accountability, identity and visibility of ECCAS;</li><li>- Ensure that resource mobilisation objectives are integrated into strategic plans and programme budgets in order to improve efficiency and effectiveness;</li><li>- Propose specific measures to broaden and diversify the Community's sources of financing in order to improve their predictability;</li><li>- Operationalise the instruments and means of cooperation provided for in the revised ECCAS Treaty;</li><li>- Put in place measures to identify and strengthen procedures and practices for the effective coordination of resource mobilisation practices within and between the institutions and bodies of the Community;</li><li>- Prepare, in liaison with other Communities and Institutions, the organisation of practices that provide an opportunity for resource mobilisation specialists to share lessons learned and good practices as well as policies that yield the most desirable results;</li><li>- Develop and implement measures for professional skills development and training in domestic</li></ul> |   |

resource mobilisation for ECCAS staff and its member countries;

- Carry out other activities as required in relation to the growth and optimisation of the Community's resources.

### PROFILE REQUIREMENTS

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| <b>Educational Background</b> | Have a postgraduate degree (5 years of university education) in Economics, Finance or related fields.  |
| <b>Experience</b>             | <p>Have at least 8 years of professional experience at similar levels of responsibility (see Article 13 of the ECCAS Staff Regulations), particularly in</p> <ul style="list-style-type: none"> <li>- Mobilisation of sustainable financial resources at national and/or international level, in coordination with donors, in the preparation of tools and files for funding requests for projects and programmes;</li> <li>- Planning and management of resources.</li> </ul>   |
| <b>Expertise</b>              | <ul style="list-style-type: none"> <li>- Central Africa and ECCAS member countries;</li> <li>- International institutions and organisations of reference in the field;</li> <li>- Texts, treaties and international legislation related to the areas dealt with by ECCAS;</li> <li>- Macroeconomic environment of the Community;</li> <li>- Mechanisms for autonomous financing of regional economic communities;</li> <li>- Community institutional and financial arrangements;</li> <li>- Financial intermediation arrangements, instruments and policy measures relating to the mobilisation of domestic financial resources including their logic and procedures;</li> <li>- Project planning and management techniques;</li> <li>- Bilingualism (English and French) required. Knowledge of at least one of the other languages of the community (Spanish and Portuguese) is a strong advantage;</li> <li>- Knowledge of cooperation and partnership development would be an asset;</li> <li>- Language: English, Spanish, French and Portuguese required.</li> </ul> |
| <b>Technical Skills</b>       | <ul style="list-style-type: none"> <li>- Have advanced professional and managerial skills;</li> <li>- Ability to design, plan, manage and evaluate large teams where appropriate</li> <li>- Negotiate with high level contacts;</li> <li>- Maintain relations with contacts in funding partner representations;</li> <li>- Represent the Commission in presentations or negotiations;</li> <li>- Carry out studies and analysis and make recommendations;</li> <li>- Analyse and synthesise sources to transcribe information;</li> <li>- Communicate orally and in writing to a high-level, multicultural audience;</li> <li>- Present or deal with complex and difficult issues in a concise and clear manner;</li> <li>- Organise and lead technical meetings with all types of internal and external contacts;</li> <li>- Use IT tools: Word, Excel, PowerPoint.</li> </ul>  |

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| <b>Behavioural Competencies</b>  | <ul style="list-style-type: none"> <li>- Anticipation and proactivity;</li> <li>- Results orientation;</li> <li>- Negotiation skills;</li> <li>- Sense of discretion and respect for confidentiality;</li> <li>- Ability to analyse and synthesise;</li> <li>- Ability to work in an intercultural environment</li> <li>- Organisational skills, time management and rigour;</li> <li>- People skills, listening skills and interpersonal skills;</li> <li>- Respect for diversity.</li> </ul> |
| <b>EMPLOYMENT CONDITIONS</b>   |  |
| <b>Remuneration</b>  | <ul style="list-style-type: none"> <li>- Salary and benefits in accordance with the ECCAS salary structure.</li> </ul>   |
| <b>Nationality &amp; gender</b>  | <ul style="list-style-type: none"> <li>- Be a national of an ECCAS member state; the overall geographical balance between member states will be taken into account in recruitment;</li> <li>- Female candidates are encouraged to apply.</li> </ul>  |
| <b>APPLICATION DOCUMENTS</b>   |  |
| <ul style="list-style-type: none"> <li>- Motivational letter of application;</li> <li>- Detailed curriculum vitae including full contact details of the applicant (full name, address, telephone, fax, e-mail);</li> <li>- Citizenship certificate;</li> <li>- A copy of birth certificate or supplementary judgement in lieu thereof;</li> <li>- A copy of criminal record (bulletin n°3) not more than three months old;</li> <li>- Certified copies of academic degrees and diplomas;</li> <li>- Work certificates and documents attesting to professional references;</li> <li>- A medical certificate issued by a registered doctor;</li> <li>- Full identities of three referees who are not related to the applicant and who can attest to the applicant's professional and moral qualities;</li> </ul> <p style="text-align: center;">The complete file, bearing the reference: <b>008/CEEAC/COM/SA/DCMR/SMR/2022</b> and the job title « <b>EXPERT IN INTERNAL FINANCIAL RESOURCES MOBILISATION</b> », must be sent exclusively by e-mail to the following address: <a href="mailto:recrutements@ceeac-eccas.org">recrutements@ceeac-eccas.org</a>.</p> |  |