



# CALL FOR APPLICATIONS

Job Title: **EXPERT IN MEDIATION AND PREVENTIVE DIPLOMACY**

Reference: **003/CEEAC/COM/APPS/DAP/SMDP/2022**

Application deadline:

Duty station: **Libreville, Gabon**

Type of contract: **Fixed-term contract of three (3) years renewable**

<b>SITUATION OF THE POST</b>	
<b>Department</b>	Political Affairs, Peace and Security
<b>Division</b>	Political Affairs
<b>Service</b>	Service of Mediation and Preventive Diplomacy
<b>Functional Relationships</b>	<ul style="list-style-type: none"><li>- Collaborate with all the Heads of Service and Experts of the Department</li><li>- Collaborate with international partner organisations of ECCAS (UN, AU, and other relevant RECs and regional initiatives) and member states in the implementation of the MTISP 2021-2025.</li></ul>
<b>DUTIES OF THE POST</b>	
The Expert in Mediation and Preventive Diplomacy is responsible for monitoring mediation and preventive diplomacy processes in the Member States and providing advice on conflict management and resolution to the Commission's senior management.	
<b>MAIN RESPONSIBILITIES</b>	
<ul style="list-style-type: none"><li>- Participate in the prevention of conflicts and crises in Central Africa;</li><li>- Participate in the facilitation of negotiations for the resolution of inter- and intra-state disputes and conflicts;</li><li>- Participate in the accompaniment of mediation processes initiated by ECCAS;</li><li>- Provide technical analysis on mediation processes initiated by ECCAS;</li><li>- Provide support to national mechanisms working in the field of peaceful coexistence, conflict prevention and resolution and mediation;</li><li>- Support conflict and crisis prevention efforts in Central Africa;</li><li>- Provide technical support to the efforts and initiatives of the good offices undertaken by ECCAS authorities with member states and third parties;</li><li>- Document ECCAS mediation and preventive diplomacy initiatives to preserve institutional memory;</li><li>- Ensure the community's support in terms of good offices offered in situations of tension between actors within a single state or between two or more states;</li><li>- Provide technical support to the Committee of Wise Men in its good offices, facilitation and mediation work;</li><li>- Carry out any other tasks as requested by his/her superior.</li></ul>	
<b>PROFILE REQUIREMENTS</b>	
<b>Educational Background</b>	Have a postgraduate degree (5 years of university education or equivalent) in Political Science, International Relations, Sociology, Social Sciences or related fields.

<p><b>Experience</b></p>	<ul style="list-style-type: none"> <li>- At least 8 years of professional experience at similar levels of responsibility (see Article 13 of the ECCAS Staff Regulations), particularly as an Analyst or Editor in the diplomatic service or intelligence services of a Member State, in an international organisation with a political mandate, in an academic institution or in a credible research centre in Central Africa.</li> <li>- Previous experience in a multilateral institution or peacekeeping mission would be an advantage.</li> </ul>
<p><b>Expertise</b></p>	<ul style="list-style-type: none"> <li>- Political and security dynamics in Central Africa and ECCAS member countries;</li> <li>- Dynamics of conflicts and peace processes in Central Africa and ECCAS member states;</li> <li>- International institutions and organisations of reference in the field;</li> <li>- Texts, treaties and legislation in the field of peace and security;</li> <li>- Regional integration issues and their political stakes;</li> <li>- Central Africa and ECCAS member countries;</li> <li>- International institutions and organisations of reference in the field;</li> <li>- Texts, Treaties and international legislation in the field of peace and security;</li> <li>- Principles of results-based management and the project monitoring and evaluation system;</li> <li>- Project planning and management techniques;</li> <li>- Language: English, Spanish, French and Portuguese required.</li> </ul>
<p><b>Technical Skills</b></p>	<ul style="list-style-type: none"> <li>- Have advanced professional and managerial skills;</li> <li>- Ability to design, plan, manage and evaluate large teams where appropriate;</li> <li>- Ability to understand the factors of conflict in their entirety, to detect their interdependencies and to prioritise them for analysis;</li> <li>- Inform and propose themes for analysis;</li> <li>- Communication in a multidisciplinary and multicultural environment;</li> <li>- Draft summary notes of situations, conjuncture notes and detailed reports in a clear style;</li> <li>- Draft clear and structured documents in various formats according to needs;</li> <li>- Mastery of computer tools: Word, Excel, PowerPoint;</li> <li>- Use of data processing tools.</li> </ul>
<p><b>Behavioural Competencies</b></p>	<ul style="list-style-type: none"> <li>- Pedagogical skills;</li> <li>- Ability to analyse and synthesise;</li> <li>- Organisational skills, time management and rigour</li> <li>- Listening skills and interpersonal skills;</li> <li>- Discretion in handling complex and/or sensitive cases;</li> <li>- Self-control and stress management.</li> <li>- Ability to anticipate;</li> </ul>

## EMPLOYMENT CONDITIONS

<b>Remuneration</b>	- Salary and benefits in accordance with the ECCAS salary structure.
<b>Nationality &amp; gender</b>	- Be a national of an ECCAS member state; the overall geographical balance between member states will be taken into account during recruitment; - Female candidates are encouraged to apply.

## APPLICATION DOCUMENTS

- Motivational letter of application;
- Detailed curriculum vitae including full contact details of the applicant (full name, address, telephone, fax, e-mail);
- Citizenship certificate;
- A copy of birth certificate or supplementary judgement in lieu thereof;
- A copy of criminal record (bulletin n°3) not more than three months old;
- Certified copies of academic degrees and diplomas;
- Work certificates and documents attesting to professional references;
- A medical certificate issued by a registered doctor;
- Full identities of three referees who are not related to the applicant and who can attest to the applicant's professional and moral qualities;

The complete file, bearing the reference: **002/CEEAC/COM/PAPPS/DMS/SEA/2022** and the job title « **EXPERT IN MEDIATION AND PREVENTIVE DIPLOMACY** », must be sent exclusively by e-mail to the following address: [recrutements@ceeac-eccas.org](mailto:recrutements@ceeac-eccas.org).